

# DATA MANAGEMENT USING EXCEL

Learning Everything about MS Excel



Module 1

Getting Handy with Excel

2

Basics of Excel

9

Formatting Options in Excel

10

Sort and Filter Option

8

Working with Dates

5

Logical Functions

2

Practical Data Cleaning

8

Pivot Table A-2-Z

5

Everything about LOOKUp Formulas

13

Conditional Aggregation

3

Conditional Formatting

2

Analysis using What-If

3

Report Consolidation

3

Basics of Macros

6